

Affordable Housing Coalition

Tuesday, June 19, 2012

10:00 AM to 12:00 PM

MINUTES

Members Present: See June sign in sheet

1. Introductions/Announcements:

- Sarah Priest announced Workshop Wednesday's at Community Action Duluth. This week's topic is Employment. Next week is titled Investment basics. The workshops are free of charge and go from 6:00-8:00pm. Food and Childcare are provided on site.
- Laura DeRosier provided 2012 PHHS Conference information hand out. The conference will be held on October 8th & 9th at the DECC.
- Kim Crawford announced if any AHC members are planning to attend a Huskies baseball game, please purchase your tickets through Life House, who will receive a portion of the ticket sales to prevent/end homelessness for youth in Duluth.

2. Approvals of April Minutes/Additions to May Agenda: A motion was made by Carol Schultz and seconded by Nancy Cashman to accept the May minutes.

3. Treasurer's Report – Carol reported as of April 30, 2012 there was a balance of \$1,443.46

4. City/County Staff Discussion Items

- Laura DeRosier distributed the 2011 **Super NOFA (CoC) Scoring Breakdown** statewide.
- Laura also reported on the **\$200,000 of 2011 CoC Funds**. The Heading Home St. Louis County recommended the funds go to **Range Transitional Housing**. These funds will add leasing funds for 7-8 additional units on the Iron Range.
- Laura reported that the 2012 Wilder Count will take place in October. Planning for the Project Homeless Connect meeting will take place starting in July following the AHC meeting. A reminder will come out prior to the meeting.
- Laura distributed the 2012 HUD definition handout. A few questions regarding the changes were discussed briefly.
- Char McLennan reported that the city and county will do a joint RFP process in July for the additional 2011 and 2012 ESG funds.

5. Heading Home SLC Leadership Council: Heading Home St. Louis County's Leadership Council has passed their Bylaws regarding decision making processes. This document will be posted on the City of Duluth/St. Louis County websites. Additionally, Leadership Council members are interested in doing "site visits" in Duluth and the Iron Range in order to get to know homeless/housing agencies with the full range of what they do to prevent/end homelessness in St. Louis County. Staff will be contacting agencies to set up visits over the next few months.

6. **Meeting Location:** Jeff Corey talked to AHC members about the location change from the Damiano Center to the One Roof Housing location. AHC members had positive feedback regarding the change and agreed to hold future AHC and sub-committee meetings at One Roof Housing.
7. **Revisit AHC Vision/Mission/Goals:** Laura reported that the group that had been working on the AHC vision/mission/goals has developed a working draft of the AHC by-laws that will help establish process and procedures for current and future AHC members. The AHC sub-committee work group will continue to work on this and bring the draft back to the members in July for final approval. The final draft will be sent out prior to the July meeting for feedback.
8. **AHC Leadership:** The AHC by-laws/leadership subcommittee was charged with selecting a slate of officers to the July meeting for a formal voting process. The slate consists of the following recommended candidates: Martin Lepak – Chair, Sarah Priest – Vice Chair, Carol Schultz – Treasurer. Jeff Corey will remain on the Executive committee for 1 year as Past Chair and City/County staff will continue to provide staff support.
9. **Committee Meeting Summary**
 - At-Home in Duluth Housing Committee – Jeff handed out At Home in Duluth committee meeting minutes & gave brief update/overview. Meeting minutes will be sent out with the July agenda & minutes.
 - Homeless Response Committee – Laura gave update on the sub-committee meeting that took place prior to the AHC meeting today. Meeting minutes will be sent out with the July agenda & minutes.
10. **AHC Agency Presentations:**
 - One Roof Housing provided AHC members with a brief overview of purpose, mission, and opportunities provided by their newly formed organization.
 - Salvation Army provided AHC members with a brief overview of their programs and services offered by their agency.

*2 agencies/organizations will give 10-20 minute presentations on a monthly basis depending on time following Executive committee meetings.

The next AHC meeting will be held on Tuesday, July 17, 2012, 10:00 am at One Roof, now located at Central Community Center at 12 E 4th Street in Duluth.

The Homeless Response Committee will meet on July 3rd, from 8:30-10:00 at One Roof's lower mezzanine room. This committee will also meet on July 17th, from 8:30-10:00 at One Roof's main floor meeting room prior to the AHC meeting.